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Yellow Water Billabong, Kakadu, Photographer Peter Eve, Tourism NT
The Australian Window Association (AWA), Australian Institute of Surface Finishing (AISF) and Skylight Industry Association (SIA) invite you to attend their Annual Fenestration Conference and Exhibition to be held at the Darwin Convention Centre, Northern Territory, from Wednesday, 16 September to Friday, 18 September 2015.

Fenestration Australia 2015 is the largest gathering of organisations associated with the fenestration industry, bringing together 200 plus delegates from right across the value chain: manufacturers, product designers, as well as suppliers and associated service industries.

Thanks to the involvement from other industry associations, the event will provide you with unprecedented access to the largest gathering of window industry decision makers.

2015 marks our first excursion to Darwin. This year’s theme, Uncharted Territory, reflects our aim to broaden the scope of the program to become a source of information, training and networking opportunities that previously did not exist for our industry.
“Exhibiting at Fenestration Australia allows us to engage with a key target market, discuss customer needs directly, as well as educate the market on the features and benefits of our products. It is an opportunity for us to build relationships with both new and existing customers. We feel strongly about supporting our customers and the industry, and want to be involved in any way we can.”

Melka Doonan
Decorative Imaging

“Fenestration Australia is a must attend event for anyone in the door and window industry. Doric have exhibited for many years and we gain maximum return from each yearly event. The conference allows us to meet key stakeholders of the industry and assists growth in our brand equity within the fenestration industry.”

Tom Arciuli
Doric Products
Fenestration Australia 2015 will attract more than 200 delegates from Australia and overseas - comprising of window and door manufacturers, skylight manufacturers, aluminium surface finishers, industry suppliers, local and federal government departments and other industry associations.

The yearly Fenestration Australia conference is your opportunity to participate in a series of business sessions, presentations, workshops and social functions relevant to all stakeholders, that will feature over the three day program. The exhibition and Fenestration Australia Design Awards have both been expanded to include representation from all sectors under the fenestration banner.

Fenestration Australia 2015 is the premier windows event for 2015 in Australasia - make sure you're part of it!
This high-profile event attracts:

• The window industry that collectively contributes close to $5 billion to GDP and employs approximately 19,000 people.

• The skylight industry that represents $500 million in annual revenue and employs 2,000 people.

• The surface finishing industry that represents $800 million in annual revenue and employs 5,000 people.

• Leading business owners - large, medium and small.

• A broad range of delegates from all management levels.

• Window manufacturers.

• Skylight manufacturers.

• Aluminium surface finishers.

• Industry designers, architects and builders.

• Industry Quality Assurance governing bodies.

• Government and regulatory bodies.
The AWA has over 600 member companies supplying up to 85% of the Australian market.

The SIA has over 30 members supplying 35% of skylights to the Australian market.

The AISF has over 180 members supplying 80% of the Australian market.

Photography courtesy of Lakes Entrance Glass and Glazing, Photographer Katherine Lu
Host organisations

**Australian Window Association**

The Australian Window Association (AWA) is a national organisation representing over 600 manufacturers and suppliers to the window and door industry. The AWA's membership comprises of residential and commercial window manufacturers supplying Australian window and door market requirements.

The AWA owns and manages the Window Energy Rating Scheme (WERS) and the Australian Fenestration Training Institute (AFTI) and is a NATA accredited Inspection Agency.

The AWA is a co-operative whereby all members are encouraged to be involved in the decision making process.

We support our members in the areas of compliance, technical support, knowledge and communication.

**Australian Institute of Surface Finishing**

The Australian Institute of Surface Finishing (AISF) is a not for profit member association of primarily Australian powder coaters, electroplaters and other individuals involved in the surface finishing industry, including supplier companies.

It is our vision to be recognised as the representative voice of the surface finishing community, enabling members to protect and enhance the long term sustainability of our industry and its stakeholders.

Our organisation brings the best of industry together with a strong focus on working with regulators and engaging with government to drive change from within industry. The AISF’s overriding objective is to ensure that our members are equipped with the skills to strive for best practice outcomes and to contribute to their success as a surface finisher.

**Skylight Industry Association**

The Skylight Industry Association (SIA) membership is made up of skylight manufacturers, skylight resellers, companies that supply raw materials and skylight installers.

The Association continues to set professional standards and has been instrumental, in partnership with the AWA, in creating a Skylight Energy Rating Scheme to meet the BCA energy requirements.

Association members, working with Standards Australia, have formalised the quality aspects of skylights through the creation of the Skylights Standard AS4285. This standard sets out the basic structural and performance requirements of skylights that members must adhere to. Tested products carry a small sticker to indicate their compliance with the requirements of the Standard.

To receive the benefits of industry membership, become a member.

For more information, visit:

www.awa.org.au  
www.aisf.org.au  
www.siai.com.au
Fenestration Australia are excited to welcome on board the following sponsors for 2015.

**Welcome Reception**  
Women in Window  
Notepads & Pens

**Gala Dinner**

**Casual Dinner**

**Silver Sponsor**

**Silver Sponsor**

**Silver Sponsor**

**Coffee Cart**

**Name Badge**

**Satchel**
Bluewater Fishing Trip

4WD Crossing Sandy Creek, Litchfield National Park. Photographer Peter Eve, Tourism NT
All conference sessions will be held at the Darwin Convention Centre, Darwin, Northern Territory.

Looking to the city from the edge of the Arafura Sea, Darwin Convention Centre is an iconic landmark of Australia’s tropical harbour city.

Its waterfront setting is quite befitting: To the Larrakia people, the traditional owners of the Darwin region, the harbour is a place of connection where, for centuries, they have welcomed visitors while trading with neighbouring groups such as the Tiwi, Wagait and Wulna.

Darwin Convention Centre is a multi-awarded venue with experienced, dedicated and enthusiastic professionals committed to making any event the best it can be.

The Centre is passionate about putting Darwin on the global map as a topflight business events destination. Whether the focus is on sharing innovative ideas, showcasing new products and services, celebrating milestones or providing entertainment, the Centre’s resources are put to work to provide an outstanding event experience.

Images (clockwise from top): Darwin Convention Centre, exterior; Darwin Convention Centre, foyer; Kakadu National Park, Photographer: Peter Eve, Tourism NT; Darwin Waterfront Precinct and Darwin CBD; Traditional Indigenous Dance, Darwin Festival, Photographer: Peter Eve, Tourism NT.
Australia’s Northern Territory is one of the most popular visitor destinations in the world. People come to see and enjoy an ancient Aboriginal culture and a multitude of natural and cultural treasures.

Darwin is the gateway to the Australian Outback and some of the country’s best tourism experiences. Progressive, vibrant and energising, Darwin is a breath of fresh air that will always prove irresistible to potential delegates, encouraging high attendance.

The Territory’s increasing status as a world leader in energy development and mineral exploration has made Darwin the destination of choice for the resources industry’s most prestigious and influential events.

Home to the largest number of indigenous Australians per capita, the Northern Territory also has extensive experience in a wide range of indigenous matters including health, education, training and business development.

As much of the region remains untouched, from the savannahs and wetlands to the dry arid regions, the Northern Territory is also the ideal place to gain valuable insights in environmental science, geographic information systems (GIS), environmental risks assessments and tropical wildlife management.
The Northern Territory

From scenic flights, crocodile cruises and fishing charters to camel rides, overnight walks and waterhole swims, you’re spoilt for choice in the NT.

Travel NT provides a range of itineraries to get the most out of your visit to the North. Click on the respective links to download:

Explore Darwin
Litchfield National Park
Tiwi Islands

Discover Katherine
The Lost City
Mataranka Thermal Pools

Travel Kakadu
Yellow Water
Billabong
Jim Jim Falls
Nourlangie Art
Darwin has evolved from its days as an incredibly laid back frontier town and while it still retains its relaxed charm, it has become a highly sophisticated city. Enjoy stunning sunsets and live entertainment at the Mindil Beach Sunset Markets. Sail across the harbour to the Tiwi Islands, glide across wetlands and spot local wildlife, or cool off under a waterfall in Litchfield National Park.

Kakadu
2 hours from Darwin
Cascading waterfalls, rugged escarpments, aboriginal rock art, giant crocodiles and exotic bird life. Kakadu National Park will change how you see the world. Experience the magic of this ancient land.

Katherine
3.5 hours from Darwin
Come to where the outback meets the tropics and discover a region full of gorges and misty waterfalls, thermal springs and ancient cultures. Perfect for families and solo travelers alike, you’ll be spoilt for choice from driving, fishing, camping, kayaking and trekking.
Accommodation

The conference committee is pleased to partner with several of Darwin’s luxury hotels to bring you the best available rates during Fenestration Australia 2015. As September is the popular season for travel to Australia’s Top End, we urge you to book now in order to avoid disappointment.

Travelodge Mirambeena Resort is located in the heart of Darwin’s CBD, close to great shopping and many major city attractions. The tropical atmosphere of this 4-star resort makes it an idyllic place to relax and the ideal base from which to explore all that Darwin and its surrounds has to offer.

The Darwin Convention Centre, located in the Waterfront Precinct, is only a short distance away, five minutes by car or a fifteen minute walk.

Fenestration Australia 2015 is pleased to be able to offer 5% off the best rate available at the Travelodge Mirambeena Resort, Darwin.

To take advantage of this offer, visit the TFE Hotels booking website, and make your reservation now.
Fenestration Australia 2015 is pleased to be able to offer 10% off the Mantra Daily Rate at both the Mantra Pandanas and Mantra On the Esplanade, Darwin, on bookings made before 17 August, 2015.

To book, visit Mantra Group Hotels and follow these simple steps:

1. Select your dates (16 - 19 September 2015) and the number of people. Click Search.
2. Input the Promo Code: 17479. Click Search.
3. Select your room type and click Book to proceed to the payment screen.

Please note: Promo codes are only valid for bookings made online and only for the dates specified. Rooms are subject to availability and will require full prepayment at time of booking. Bookings will also be subject to any minimum night stay restrictions as listed on the website.

Once a booking is confirmed, it can be accessed via My Bookings on the Mantra Group Hotels website. Log in using your Reservation number and Surname.
Accommodation

Hilton Darwin

Enjoy the excellent location of the 5-star Hilton Darwin hotel, just a few minutes’ walk from downtown in the vibrant Darwin Harbour area, and steps from the Darwin Convention Centre plus fantastic shopping, dining and entertainment.

Take some time out for relaxation and swim a few lengths of the sparkling outdoor pool, sip a drink on the terrace or re-energise with a workout in the fitness centre. Our restaurant, Mitchells Grill, offers an extensive breakfast buffet - popular for the make-your-own juice bar and eggs cooked-to-order. Retire to a spacious guest room, equipped with amenities for both work and relaxation.

Fenestration Australia 2015 is pleased to be able to offer a special rate of $299 per night at the Hilton Darwin. This special price is valid for 16 - 19 September 2015.

Follow this link to the Hilton booking website.
Transport

Fenestration Australia 2015 has partnered with Darwin Airport Shuttles to offer discounts on airport transfers and have organised a free shuttle service to the Darwin Convention Centre for conference delegates.

Airport Transfers

Darwin International Airport is located just 15 minutes from Darwin CBD and the Darwin Convention Centre.

Fenestration Australia 2015 have partnered with Darwin Airport Shuttles to offer a 15% discount on airport transfers for delegates.

When booking your airport transfer online, use the discount code AWAC15.

Conference Shuttle

Fenestration Australia 2015 have partnered with Darwin Charters & Shuttle to provide free transfers to and from accommodation to the Darwin Convention Centre.

Each morning for an hour prior to the Conference start time, shuttles will run in a loop from Travelodge Mirambeena, Mantra Pandanas, Mantra on the Esplanade and the Hilton to the Darwin Convention Centre.

Each evening for an hour after Conference close, shuttles will run in a loop from the Darwin Convention Centre to the Hilton, Mantra on the Esplanade, Mantra Pandanas and Travelodge Mirambeena.

Shuttles have also been arranged to run free of charge for conference delegates to and from social functions (excluding Bluewater Fishing Charter).

Delegates must wear their name tag to ride the shuttle.
Program

Wednesday, 16 September

0600 - 1530  Inaugural Bluewater Fishing Trip  
Cullen Bay Ferry Terminal

1500 - 1730  Exhibitor Bump In

1800 - 2030  Welcome Reception  
Hall 2, Ground Floor  
Darwin Convention Centre

All conference sessions will take place in the Waterfront Room on the Second Floor of the Darwin Convention Centre, unless otherwise indicated.

During Breakout sessions, the Waterfront Room will be divided into Waterfront Rooms 1, 2 and 3. Please refer to the program for session specific details.

Lunch, morning and afternoon tea will be served in Trade Exhibition area in Exhibition Hall Two.
<table>
<thead>
<tr>
<th>Time</th>
<th>Session</th>
<th>Speaker(s)</th>
<th>Location</th>
</tr>
</thead>
<tbody>
<tr>
<td>0900 - 0915</td>
<td>Welcome</td>
<td>Scott Williams</td>
<td></td>
</tr>
<tr>
<td>0915 - 0925</td>
<td>Conference Opening</td>
<td>Michael O'Keefe, AWA Chairman, Ian Murphy, SIA President, Peter Malios, AISF Director</td>
<td></td>
</tr>
<tr>
<td>0930 - 1015</td>
<td>Industry Update</td>
<td>Tracey Gramlick</td>
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<tr>
<td>1015 - 1040</td>
<td>Membership &amp; Communications</td>
<td>Gary Smith</td>
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<tr>
<td>1040 - 1110</td>
<td>Morning Tea</td>
<td></td>
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<tr>
<td>1355 - 1430</td>
<td>Breakouts</td>
<td>TBA</td>
<td>Waterfront Room 1</td>
</tr>
<tr>
<td>1440 - 1515</td>
<td>Breakouts</td>
<td>Insulated Glass Installation: The Need to do it Right</td>
<td>Waterfront Room 2</td>
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<tr>
<td>1515 - 1545</td>
<td>Afternoon Tea</td>
<td></td>
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<tr>
<td>1545 - 1630</td>
<td>Breakouts</td>
<td>Energy Update</td>
<td>Waterfront Room 1</td>
</tr>
<tr>
<td>1800 - 2300</td>
<td>Casual Dinner</td>
<td></td>
<td>Crocosaurus Cove</td>
</tr>
</tbody>
</table>
Friday, 18 September

0700 - 0830  Women in Windows
Shar Moore
Meeting Rooms 3 & 4,
Ground Floor
Darwin Convention Centre

0900 - 1030  Economic Outlook
Harley Dale, HIA

1030 - 1100  Morning Tea

1100 - 1200  Marketing Focus:
Business Warfare
Barry Urquhart

1200 - 1330  Lunch

1330 - 1400  Marketing Focus:
Business Warfare
Barry Urquhart

1400 - 1500  The Happy Human
Scott Williams

1500 - 1515  Conference Close
Tracey Gramlick, AWA

1800 - 1830  Pre Drinks
Auditorium, First Floor
Darwin Convention Centre

1830 - 1930  Design Awards
Host
Auditorium, First Floor
Darwin Convention Centre

1930 - 2330  Gala Dinner
Hall 2, Ground Floor
Darwin Convention Centre
Speakers

Scott Williams
Geoff Boughton
Tracey Gramlick

Harley Dale
Barry Urquhart
Shar Moore

Torsten Wenzel
Gary Smith
Neil Cunningham
FENESTRATION AUSTRALIA

DESIGN AWARDS 2015

Design Awards 2015

The Fenestration Australia Design Awards are open to members of the Australian Window Association (AWA), the Australasian Institute of Surface Finishing (AISF) and the Skylight Industry Association (SIA).

The Awards aim to

- Increase the level of interest in windows, doors, skylights, fenestration products and surface finishings.
- Raise the awareness, profile of and interest in members of the AWA, AISF and SIA and to differentiate them from others.
- Execute a consistent professional showcase for window systems skylights and surface finishings by celebrating and recognising excellence.

To enter, submit a completed entry form for your desired category AND a signed Consent For Use of IP Form. Any entry submitted without this form will be considered to have not met the entry criteria and deemed ineligible.

Submissions Close Tuesday, 30 June 2015.

Australian Window Association
Best Use of Windows & Doors
Residential
- New Construction Up to $500,000
- New Construction Over $500,000
- Renovation

Commercial
- New Construction Up to $5 Million
- New Construction Over $5 Million
- Renovation

Most Innovative Window System
Most Innovative Component

Showroom of the Year
- Small (< 100sqm)
- Large (> 100 sqm)

Australian Institute of Surface Finishing
Best Use of Anodising
Best Use of Powder Coating
- Residential
- Commercial

Skylight Industry Association
Best Use of Skylights
- Residential
- Commercial
Skylight Showroom of the Year
- Small (< 100sqm)
- Large (> 100 sqm)
Our social functions provide casual opportunities to unwind and network with other delegates throughout the conference.
Inaugural Bluewater Fishing Charter
Sponsored by Kaizen Executive and Fenestration Solutions Australia.

Kick-start the Conference by combining a love of fishing and business in a relaxed atmosphere. Leave civilisation behind as you head out for the deep water to relax, enjoying a fun trip with Arafura Bluewater Charters on their boats, the Wai Tui and Wai Adi.

Only 30 spaces available.

Welcome Reception
Sponsored by Soft Tech.

The Welcome Reception provides us with the opportunity to warmly welcome you to the Conference. The event is also an ideal place to talk to peers, and network with fellow delegates in a pleasant, informal setting.
Accompanying Partners Program

The day tour through Litchfield National Park boasts a full program. Enjoy a cultural walk and talk at Wangi Falls led by an Aboriginal guide. Learn about bush food and medicine and view local traditional arts and crafts. Take a refreshing plunge in Florence Falls and Buley Rockhole and explore tropical plants and flowers on the Shady Creek Walk. View the majestic termite mounds and learn about their important role in the eco system. Includes coffee morning tea and a picnic lunch.

Accompanying Partners Program

Date: Thursday 17 September
Time: 8:00 am - 5:00 pm
Venue: Litchfield National Park
Dress Code: Casual; Comfortable shoes. Bring swimwear and a towel.
Cost: One (1) ticket is included in the accompanying partners registration fee.

Casual Dinner

Sponsored by Doric Products

You are invited to join us for a memorable evening of good food, fine wine and exciting local entertainment at Crocosaurus Cove, Darwin’s ultimate urban wildlife experience. Featuring the ‘Cage of Death’. Can you last fifteen minutes with a five metre crocodile at feeding time?

Casual Dinner

Date: Thursday 17 September
Time: 6:00 pm - 11:00 pm
Venue: Crocosaurus Cove
Dress Code: Casual
Cost: One (1) ticket is included in the full conference registration and accompanying partners registration fees.
Extra Ticket: $180.00

Image: Florence Falls, Litchfield National Park, Tourism NT.
Women in Windows Breakfast  
Sponsored by Soft Tech

Hear from business woman Shar Moore and share your experiences with other women in the window industry at the Women in Windows breakfast.

Date: Friday 18 September  
Time: 7:00 am - 8:30 am  
Venue: Meeting Rooms 3 & 4, DCC  
Dress Code: Smart Casual.  
Cost: One (1) ticket is included in the full conference registration and accompanying partners registration fees.  
Extra Ticket: $70.00

Gala Dinner  
Sponsored by Viridian

The most anticipated event on the social calendar will be the spectacular finish to a great Conference. Celebrate the best that the industry has to offer with pre-dinner drinks, the Fenestration Australia Design Awards, followed by a scrumptious three-course meal. A vibrant band will encourage guests to let their hair down and make use of the dance floor.

Date: Friday 18 September  
Time: 6:00 pm - 11:30 pm  
Venue: Darwin Convention Centre  
Dress Code: Lounge suit; Cocktail attire.  
Cost: One (1) ticket is included in the full conference registration and accompanying partners registration fees.  
Extra Ticket: $200.00
Fenestration Australia 2015 offers a variety of registration types to suit delegates, exhibitors and partners.

To qualify for the member rate, you must be a current financial member of one of the host associations: Australian Window Association (AWA), Skylight Industry Association (SIA) or Australian Institute of Surface Finishing (AISF).

Group discounts are available for member companies. Once five delegates have been registered, each additional registration will receive a discount of $100.

All prices are in Australian dollars and are inclusive of GST.

### Additional Social Function Ticket Price

<table>
<thead>
<tr>
<th>Conference Sessions</th>
<th>Early Bird</th>
<th>Standard</th>
<th>Late</th>
</tr>
</thead>
<tbody>
<tr>
<td>Member Registration</td>
<td>$1,150.00</td>
<td>$1,400.00</td>
<td>$1,450.00</td>
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<tr>
<td>Non-Member Registration</td>
<td>$1,650.00</td>
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<tr>
<td>Member Day Registration</td>
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<td>$510.00</td>
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<tr>
<td>Non-Member Day Registration</td>
<td>×</td>
<td>$660.00</td>
<td>$710.00</td>
</tr>
<tr>
<td>Exhibition Registration</td>
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<td>$300.00</td>
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<tr>
<td>Accompanying Person Registration</td>
<td>$580.00</td>
<td>$580.00</td>
<td>$630.00</td>
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<tr>
<td>Gala Dinner</td>
<td>Casual Dinner</td>
<td>Welcome Reception</td>
<td>Women in Windows</td>
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</table>

| Member Registration | $1,150.00 | $1,400.00 | $1,450.00 |
| Non-Member Registration | $1,650.00 | $1,900.00 | $1,950.00 |
| Member Day Registration | $510.00 | $560.00 |
| Non-Member Day Registration | $660.00 | $710.00 |
| Exhibition Registration | $300.00 | $350.00 |
| Accompanying Person Registration | $580.00 | $580.00 | $630.00 |
| Additional Social Function Ticket Price | $200.00 | $180.00 | $80.00 | $70.00 | $270.00 |
I would like to confirm the following conference registration(s):

<table>
<thead>
<tr>
<th>Membership Type</th>
<th>Early Bird</th>
<th>Standard</th>
<th>Late</th>
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<td>Member Registration</td>
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<td>$1,400</td>
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<tr>
<td>Non-Member Registration</td>
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<td>Member Day Registration</td>
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<td>$560</td>
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<tr>
<td>Non-Member Day Registration</td>
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<tr>
<td>Exhibition Registration</td>
<td>$300</td>
<td>$350</td>
<td></td>
</tr>
<tr>
<td>Accompanying Person Registration</td>
<td>$580</td>
<td>$580</td>
<td>$630</td>
</tr>
</tbody>
</table>

A $20 administration fee will be charged for manual registrations. All prices are in Australian dollars and are GST inclusive.

Social Functions

I would like to confirm my attendance at the following social function(s):

<table>
<thead>
<tr>
<th>Social Function</th>
<th>With Registration</th>
<th>Extra Tickets</th>
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</thead>
<tbody>
<tr>
<td>Inaugural Fishing Trip</td>
<td>$270</td>
<td>$270</td>
</tr>
<tr>
<td>Welcome Reception</td>
<td></td>
<td>$80</td>
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<tr>
<td>Casual Dinner</td>
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<td></td>
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<tr>
<td>Gala Dinner</td>
<td>$200</td>
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<tr>
<td>Women in Windows Breakfast</td>
<td></td>
<td>$70</td>
</tr>
</tbody>
</table>
Accompanying Person

Title ___________  First Name _______________  Surname ___________
Telephone ___________________________  Email ____________________

Dietary Requirements ____________________________
Accessibility Requirements _______________________

I would like to confirm my attendance at the following function(s):
☐ Accompanying Person Tour  ☐ Casual Dinner
☐ Welcome Reception   ☐ Gala Dinner
☐ Women in Windows Breakfast

Payment

ABN: 55 055 039 944

Registration Payment Summary

Registration  $ ___________
Extra Social Function Tickets  $ ___________
Administration Fee  $ 20.00

Total  $ ___________

Terms and Conditions

☐ Direct Payment

Email remittance to helen@onlineregistration.com.au
A/C Name: Online Reg Services
Bank: National Australia Bank
BSB: 084 855
A/C Number: 84 635 3766
Description: Use the format “Invoice# Surname”

Payment will show on your statement as ‘Online Reg Services Bli Bli QLD’.

☐ Credit Card

AWA is unable to accept AMEX or Diners Club.
Name ___________________________
Card Number _______________________
Expiry Date _______________________  ☐ VISA
Date __________  CCV _____________  ☐ MasterCard
Cardholder’s Signature _________________________

☐ Cheque

Made payable to: ‘Online Reg Services AWA’
Post to: Online Registration Services
        PO Box 9032
        Pacific Paradise QLD 4564

Privacy

In registering for this Conference, relevant contact details (name, organisation, position, state, phone number and email address) will be incorporated into a Delegate List for the benefit of all attending delegates. Details may also be made available to Conference Sponsors and to inform you of future AWA events. Please indicate if you do not wish your details to be included in the delegate list.

☐ I do not consent to my information being provided to a third party or used for a secondary purpose such as the Conference Delegate List.

How did you hear about Fenestration Australia 2015?

☐ Industry Colleagues  ☐ Sponsor/Exhibitor
☐ Internet Search  ☐ Conference Email
☐ Conference Direct Mail
Terms & Conditions

Payment

Payment must be made in Australian Dollars. The following payment methods are accepted:

Electronic Funds Transfer
Please send remittance information to info@awa.org.au.

Credit Card
Master Card and Visa only. Payments will appear on your statement as ‘Australian Window Association’.

Cheque
Please make cheques payable to ‘Australian Window Association’.

All accounts must be paid in full prior to the Conference. Delegates with outstanding amounts at the time of the Conference will be required to settle their account upon collecting their registration pack, or provide a credit card guarantee for payment to be made within 14 days post Conference.

Registrations received by Australian Window Association will not be considered as confirmed unless payment has been received and processed by Australian Window Association.

Cancellations and Amendments

Registration cancellations and amendments cannot be accepted via telephone. Amendments and cancellations must be sent in writing to the Conference Organisers.

Cancellations received up to and including Friday, 10 July 2015 will receive a full refund, less AUD $150.00 administration fee payable upon cancellation.

Registration cancellations received between Saturday, 11 July 2015 and Friday, 24 July 2015 will receive a 50% refund. No refunds will be given for registration cancellations received after Friday, 24 July 2015.

As an alternative to a cancellation, your registration may be transferred to another person on or before Friday, 24 July 2015 without incurring any extra cost. Transfers made after Friday 24, July 2015 will incur an AUD $20.00 transfer fee. Non-payment or non-attendance will be taken as a cancellation on the day of the event and will incur a 100% cancellation fee.

Australian Window Association reserves the right to deny entry and/or terminate the registration of any person who demonstrates behaviour that Australian Window Association deems to be inappropriate and/or a risk to others.

Liability / Insurance

In the event of industrial disruptions or natural disasters, Fenestration Australia 2015, the Australian Window Association cannot accept responsibility for any financial or other losses incurred by delegates; nor can Fenestration Australia 2015, the Australian Window Association take responsibility for injury or damage to persons or property occurring during the Conference or associated activities. Insurance is the responsibility of the individual delegate.

Correspondence

Please address all conference correspondence to:

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