Membership Information & Agreement

Mission Statement

The mission of the Association shall be to provide services to the members that will enhance their business opportunities and support their efforts to operate successfully while endorsing compliant, energy efficient, quality products.

AWA Members Shall:

- Provide products and services that comply with or exceed the minimum performance requirements of all relevant Australian Standards and the Building Code of Australia.
- Provide a minimum 6 year guarantee against faulty workmanship and materials.
- Adhere to the AWA 3rd party NATA* accreditation program.
- Submit to inspections by NATA* accredited auditors.
- Provide access for customers to a complaints handling procedure.
- Maintain a high standard of integrity, and apply honesty and fair dealing in all aspects of their operations.
- Commit to the AWA Code of Conduct.

* National Association of Testing Authorities

Code of Conduct

AWA Members Shall:

Technical Skills

- Provide products and services that comply with or exceed the minimum performance requirements of the relevant BCA (Building Code of Australia) and regulated Australian Standards.
- Continue to develop their professional knowledge and technical skills.
- Undertake only activities they are competent to perform and, when in doubt, obtain appropriate advice and assistance that will allow these activities to be competently carried out.
- State qualifications, experience and prior responsibilities accurately.

Public Responsibility

- Provide access for customers to a complaints handling procedure.
- Ensure that actions and general conduct help maintain the prestige of window related activities.
- Provide the community with information that will assist it in formulating policies and making decisions on matters affecting window related activities.
- Ensure that advice and directions provided give full and proper cognisance of window requirements.
MEMBERSHIP

Membership Information & Agreement

Code of Conduct

Behaviour

• Maintain a high standard of integrity, and apply honesty and fair dealing in all aspects of their operations.
• Carry out their professional duties with care and diligence.
• Conduct themselves in a manner which is neither derogatory to their colleagues, nor likely to lessen the confidence of the public, in window related activities or the Code of Conduct for window related activities.

Societal / Environmental

• Seek opportunities to be of service to their community in matters relating to the window industry and local sponsorship to develop a positive community profile.
• Ensure their manufacturing processes are monitored to show due regard to the environment and wherever possible look to implement practices that encourage sustainability and maintain pollution below legal limits.
• Ensure work practices consider the health and well being of their staff, customers and the general public to increase satisfaction and staff retention.
• Respect and not claim ownership of private knowledge (intellectual property) of individuals.

Management Handling

Auditing

• The Code is not intended to be audited. However, serious breaches of the Code can lead to the triggering of investigation by the AWA and disciplinary action.

Complaints handling

• The AWA will recommend sound recording, investigation and resolution of complaints by the membership but not prescribe any specific systems.
• The AWA will use current complaints handling systems to record, investigate, educate, help resolve, communicate and if required discipline members.

Disciplinary Action

• The AWA will take all reasonable steps to influence the member in breach of its obligation under the Code of Conduct to comply.
• In the event that a member still fails to comply, the AWA will terminate membership.

Appeals

• In the event that a member wishes to appeal or disciplinary measures proposed by the AWA secretariat management, the AWA Board of Directors can appoint a group of specialists to review the issue.
• The decision of that group is to be considered final.

Disclaimers

• All statutory requirements will take precedence over any conflict with the Code of Conduct.
• The Code of Conduct is not intended to be a complete guide for the safe conduct of activities.
• No warranty will be made by the AWA as to the accuracy and reliability of opinions or recommendations provided.
• The AWA takes no responsibility, as far as the law permits, for any direct or indirect loss suffered by any organisation as a result of how the Code of Conduct is managed.
Who is the AWA?

The AWA is the national industry Association representing all window manufacturers and their suppliers

What does the AWA do?

- Provides a national voice on technical issues through representation on numerous Australian Standards Committees, Residential and Commercial Building Code committees, Committees for Mandatory Energy Requirements and the Housing Industry Association (HIA) Technical Committee.
- Manage and maintain the Window Energy Rating Scheme (WERS).
- Keeps the industry informed via Magazines, E-newsletters, Training, Website, Meetings, Conferences and Industry Exhibitions.
- Promotes the profile of the window industry to Builders, Designers and Consumers via editorials in media outlets, trade exhibitions and presentations at a variety of industry conferences.
- Manages Accreditation programs for manufacturers which independently verify product energy structural and water performances claims to regulators, builders and homeowners.
- Provides advice on dispute resolution with consumers which can encompass expert inspections.
- Maintains strong working partnerships with Australian building industry associations and government bodies including the Window Associations in NZ, USA, UK and South Africa.

Provide training that meets the needs of industry and provides a career pathway for members through its registered training organisation, the Australian Fenestration Training Institute (AFTI)

How is the AWA run?

With over 540 members, the majority of which are small to medium sized, the Australian Window Association is run as a co-operative – Eligible Members have one vote irrespective of size and financial contribution.

A full-time Executive Director manages the Association which has a full-time staff of ten. The Association Strategic Plan is monitored and revisited by an elected Management Committee via bi-monthly and quarterly meetings. All states have representation on the Association’s Board of Directors.
Who is the AWA?

What’s in it for me?

AWA members soon discover that the cost of joining the association can be offset by its many benefits:

- Being informed in advance of industry changes both technical and regulatory – the AWA are represented on numerous Australian Standards committees, the Building Code of Australia, the HIA’s technical committee and the Australian Fenestration Rating Council which ensures information from all of these bodies impacting on the window industry can be relayed in advance of any changes.
- Having input into standards, practices and legislation – the AWA holds regular state and regional meetings and responds to members’ views.
- Utilising PR and promotional opportunities – the AWA has a full time marketing and communication manager.
- Reducing legal exposure – the AWA offers up to date technical, regulatory and compliance information and guidance.
- Having access to mediation services – the AWA works in the best interests of both its members and the consumer.
- Being part of third party accreditation – the AWA has a NATA accredited program using independent auditors.
- Choosing from a comprehensive range of training courses – the AWA is a registered training organisation that can offer industry accredited certificates.
- Events – the AWA holds an annual national conference and state trade days.
- Communication – the quarterly magazine and monthly e newsletter are packed full of industry relevant information to keep you up to date with all relevant information.
- The AWA’s initiatives over recent years have achieved significantly higher consumer and building industry awareness and appreciation of the importance that windows can play in the comfort, security and re-sale value of a home.
- Access to various compliance tools for business use.
- Access to marketing tools.
- Your membership is tax deductible.
- Your company will benefit from value adding by selling on performance (not just price) as it will return improved profits.
- Free membership of the Window Energy rating Scheme (WERS).
- Access to efficientglazing.net online tools.
## Membership Information & Agreement

### Membership Types

#### Manufacturer Membership

**AWA Manufacturer Membership includes membership to WERS (Window Energy Rating Scheme)**

A person shall be eligible for Manufacturing Membership if they:

(a) Are engaged in manufacturing products such as but not limited to windows; doors; curtain walls; shop fronts and entrances; skylights; space enclosures; and related products; and
(b) Do so in its own facilities or under its direct control; or
(c) Are engaged in the design, testing and fabrication instructions of window and door systems on behalf of franchisees and purchasers; and
(d) Meet the eligibility standards approved by the Board of Directors.

A Manufacturer member is entitled to vote in the affairs of the Association and is eligible to hold office within the Association.

#### Supplier Membership

**AWA Supplier Membership has the option to become member of WERS (Window Energy Rating Scheme)**

Any person not eligible for Manufacturer Membership, shall be eligible for Supplier Membership if they:

(a) Are a producer of materials or components used by Manufacturer members; and
(b) Meet the eligibility standards approved by the Board of Directors.

A Supplier member is entitled to vote in the affairs of the Association and is eligible to hold office within the Association.

#### Service Provider (Associate) Membership

A person not eligible for Manufacturer Membership or Supplier Membership, shall be eligible for Service Provider Membership if they:

(a) Are a supplier of services to: Manufacturer members or Supplier members or persons trading in that manner; building owners, whether such supply is direct or indirect, of fenestration and
(b) Meet the eligibility standards approved by the Board of Directors.

A Service Provider member is not entitled to vote in the affairs of the Association nor are they eligible to hold office within the Association. Some examples of persons who may fulfil the criteria for Service Provider Membership are: dealers; distributors; glazing contractors; installers; and test laboratories.

#### Professional (Affiliate) Membership

A person who is not eligible for, or employed by a person eligible for membership as a Manufacturer or Supplier member shall be eligible for Professional Membership if they:

(a) Are engaged in a profession involving windows; sliding glass doors; curtain walls; shopfronts; skylights; space enclosures; and related products for residential, commercial, institutional or industrial new construction or remodelling.
(b) Meet the eligibility standards approved by the Board of Directors.

A professional member is not entitled to vote in the affairs of the Association nor are they eligible to hold office within the Association.
Manufacturer Members and Supplier Members of the Association agree to:

1. Abide by the Rules of the Association
2. Adopt and abide by the Association’s Code of Conduct
3. Manufacture window and door products in compliance with the relevant Australian standards
4. Provide in writing 12 months notice of resignation from the Association or not less than such other period as the Executive Committee may determine
5. Members must register the NATA test results for their products with the Executive Director of the Association on joining the Association or at such other time as directed by the Executive Committee
6. Members test results shall only remain valid for the range of products tested and in the form tested, any changes or modifications are to be submitted by 1st July each year
7. Members must label window and door products in accordance with the Association’s Accreditation Program

Members are entitled to one vote per membership.

The Board of Director shall be drawn from member companies throughout Australia. No two Board of Directors can belong to the same company or corporate group. The Board shall have a minimum representation of States/Territories as follows:

- 2 from New South Wales/Australian Capital Territory
- 2 from Victoria/Tasmania
- 2 from Queensland
- 1 from Tasmania
- 1 from South Australia/Northern Territory
- 1 from Western Australian Window Association
- 2 from Supplier Members

The Management Committee shall comprise of:

- Executive Director
- Chairman
- Treasurer
- Up to 5 Board members nominated by the Board of Directors
AWA Compliance Audit Scheme

Objective

- To ensure that members manufacture their products in accordance with the fabrication details on their AS 2047 test reports. Administration
- To continuously verify that product ratings and labelling requirements are maintained to provide meaningful consumer information for comparison of a product’s performance
- To enable architects, specifiers and building inspectors to meet or enforce compliance with Building Codes

Administration

- The Compliance Audit Scheme will be conducted in a co-operative spirit, aimed at assisting members’ senior management to ensure AWA compliance.
- Audits will be carried out at production locations of all members on an annual basis.
- Auditors will be drawn from a small independent team of senior industry personnel residing in each State capable of reaching members on a cost-effective basis. All audit personnel, together with the AWA appointed Audit Administrator, will be NATA accredited.
- The Audit Administrator, working from master audit register, will issue a pre-numbered set of three inspection forms to the State Auditor as his authority to conduct the audit.
- The State Auditor will contact the member, giving one week’s notice prior to the agreed date of inspection and will confirm the details in writing prior to the audit.
- The AWA member should accord auditors normal visitor courtesy. That is, be prepared and have the necessary documents to facilitate the audit.
- At the conclusion of the audit the inspection form will be signed by both parties to signify mutual agreement as to its content.
- The Auditor will give the signed member’s copy to the principal executive on site. The Auditor will retain the second copy in his file and forward the third copy to the System Administrator at the AWA.
- Should the report be non-compliant then the Site Manager will be required to forward his response within 14 days, setting-out the remedial action taken. If a reply is not forthcoming a copy of the non-compliant report will be forwarded to his CEO.
- The Audit Administrator will consider a non-compliant report to determine the appropriate follow-up action. This may require referral to the AWA Technical Committee at his discretion or at the request of the member as a form of mediation.
- On conclusion of the process the report will be filed in the member’s AWA Audit file.
- The System Administrator will produce a quarterly report of all audits and outcomes for consideration by the AWA Board of Directors
- The cost of an audit will be $440 + GST, invoiced on completion of the audit (This includes AWA & WERS Audit).
- The Scheme will be reviewed annually.
Window Energy Rating Scheme

Requirements for fenestration products have been in the Building Code of Australia for many years. Typically, these requirements had more to do with structural performance and safety rather than with energy. However, since 2003, energy efficiency requirements have been progressively established for windows in both residential and commercial construction.

The Window Energy Rating Scheme (WERS) rates the energy performance of windows, skylights, and applied window films.

WERS is truly international in its basis and draws on over 100 person-years of research and development in 15 countries over the last decade. It is based on close and continuing collaboration with the evolving energy-rating systems developed by the U.S. National Fenestration Rating Council (NFRC). WERS is an accredited scheme.

All participating window manufacturers listed on the WERS website are able to use WERS providing their products have passed the testing requirements of AS2047.

WERS complies with the procedures and protocols of the Australian Fenestration Rating Council (AFRC) which is a requirement of the Building Code of Australia.

WERS results can only be claimed and used by WERS members.

The Window Energy Rating Scheme rates the energy performance of residential and commercial windows.

Residential Ratings

The residential rating process produces star ratings for heating and cooling performance. This complements the existing energy rating of consumer appliances, vehicles and buildings. The WERS star ratings are performance rankings based on the predicted annual energy demand of the “model house” when fitted with the chosen windows.

WERS ranks the window in terms of its annual energy impact on a house. The energy loads are the amount of annual (heating) energy that must be added to a house, and the amount of annual (cooling) energy that must be removed, to keep the house within a comfortable temperature range.

This generates star ratings for cooling (summer and solar control performance) and heating (winter performance).

The system uses separate scales of 0-10 stars for heating and cooling impact, in half-star increments. The star ratings are based on the relative, whole-house energy improvement caused by the use of a given window compared with using the base-case product (single glazed clear, thermally unbroken aluminium frame).

The star rating process is understandable to the nontechnical consumer and the window specifier who need to know if the window will enhance or degrade the house in energy and comfort terms.

WERS operates on three levels in conveying information about the energy performance of custom-rated windows and these levels are depicted in the WERS certificate:

- Star ratings for heating and cooling
- Indicative % reduction in heating and cooling needs and interior fading damage
- Thermal, solar and optical performance data

WERS is based on extensive international research and experience and has been developed specifically for Australian conditions. Under the NatHERS, Australia has been classified into 69 distinct climate zones. The climates vary from alpine through to humid tropical. Star ratings are constant across the country to within the half-star resolution used by WERS.

The rankings are valid for all orientations, a wide range of window sizes and both raised timber and concrete slab-on-ground floors. If the homeowner does not heat or cool, the rankings still indicate which windows will yield the most comfortable house. Thus the choice of window is based on the relative importance of heating vs cooling in each location.
MEMBERSHIP

Membership Information & Agreement

However, WERS rankings will be less accurate where there are:
• Very large glass areas (total glass area more than 35% of floor area)
• Large areas of overhead glazing (including sunspaces, attached conservatories and large skylights).

WERS Commercial is designed to provide the industry with custom ratings for the commercial market. It allows commercial products to be rated for their custom performance.

A Custom Rating provides an exact rating for a product, based on its exact materials and specifications for frame, glazing and other components. Weather tightness is based on reported air infiltration data obtained according to the AS 2047 performance test.

A Custom Rating is the better option for manufacturers who wish to distinguish their product from others and who wish to maintain seamless continuity between research & development and the rating process.

WERS Commercial provides information for:
• Thermal, solar and optical performance data

WERS aims to:
• Provide a fair, rigorous, scientifically based and easily used method for comparing the relative energy performance of different windows.
• Reduce Australia’s energy consumption for residential and commercial heating and cooling.
• Cut greenhouse-gas emissions by the use of energy efficient windows, particularly higher performing windows.
• Provide links to other building energy rating schemes, codes and standards.
• Educate the community about the benefits of energy efficient windows.

The operational energy efficiency of Australia’s buildingstock is improving steadily and it envisaged it will increase dramatically as energy-efficient windows become more readily available.

Climates with a significant heating fraction (“heating” and “mixed” climates) account for 70% of Australia’s population. Numerous studies show that in such climates more advanced windows return a net energy benefit over a whole year, regardless of which direction they face.
• It is possible for a window’s energy gains to exceed its losses even if it faces south.
• A building with large windows can outperform one with smaller windows and the milder the climate the easier it is for the windows to reach or exceed the break even point.
• A well-designed building, including energy-efficient windows, needs no purchased energy for space heating or cooling.

The energy performance rating of a window establishes the basic solar, thermal and optical properties of the glazing unit and window frame, based on either:
• Measurements obtained in a laboratory alone, or
• A combination of laboratory measurements and computer simulation.

Air infiltration must be measured according to procedures meeting AS 2047 for windows. If air leakage data is not available, conservative default values are used as input to the rating process.

The solar/thermal properties of the window are the first outcome of the procedure and comprise:
• U-value
• Solar Heat Gain Co-efficient (SHGC)
• Shading co-efficient (obsolete but included for the sake of familiarity)
• Visible Transmittance (Tvis)
• Fading Transmittance (Td_w)

The energy properties of a window are an area weighted average of the corresponding properties of its component parts or regions.

These parts are the:
• Centre-of-glass
• Edge-of-glass
• Frame

Energy efficient windows offer significant benefits to building owners and occupants. In addition to reducing energy costs and greenhouse gas emissions, a properly selected window plays an important role in improving comfort and well being.
MEMBERSHIP

Membership Information & Agreement

Websites

**The AWA Website**
The AWA website is regularly updated with the latest information on the industry, standards and codes. A Member’s website address can be added to the member’s search function and inked via AWA website.

www.awa.org.au

**The WERS Website**
The Window Energy Rating Scheme website will keep you up to date with the energy issue within the industry.

www.wers.net

**The AFTI Website**
AFTI is the registered training organisation of the AWA and runs both accredited training and the AWA proprietary training. The AFTI website will keep you up to date with upcoming training dates and industry training news.

www.afti.edu.au

**The efficientglazing.net Website**
The efficientglazing.net website contains online tools to empower the community to make the best choices when purchasing energy efficient windows and doors.

The tools on this website encourage participants to understand the benefits of energy efficient design in terms of thermal comfort, ongoing heating/cooling costs and carbon emissions.

www.efficientglazing.net
# Membership Fee Structure

**January – December 2013**

Fee Structure based on Turnover per annum

## MANUFACTURER

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<tr>
<th>Turnover Range</th>
<th>Membership Fee</th>
<th>GST</th>
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<td>Over $100m</td>
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## SUPPLIER/SERVICE (Associate)

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## PROFESSIONAL (Affiliate)

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## AWA & WERS AUDITS

Members who manufacture windows are responsible for the cost of an annual audit of factory premises as part of the AWA Accreditation Scheme.

**AWA & WERS**

$440 + GST (for each manufacturing site)

Turnover should encompass all window products and window ancillary components, either manufactured or supplied to fabricators (e.g. bar lengths) and designed for residential or commercial buildings, whether high rise or cottage (e.g. reveals, fly-screens, building in lugs, hinged door, entry frames, external bi-folds).

Note: All manufacturer membership include WERS membership. Supplier/Service membership has options of AWA membership only or AWA and WERS membership.
MEMBERSHIP

Membership Information & Agreement

Testing Facilities

Azuma Design
52 Justin Street
Smithfield NSW 2164
Tel: 02 9604 0255
Fax: 02 9604 0466

Ian Bennie & Associates
1 Luisa Avenue
Dandenong Vic 3175
Tel: 03 9768 3640
Fax: 03 9768 3642

Schlegel
PO Box 813
Liverpool NSW 2170
Tel: 02 8707 2000
Fax: 02 8707 2070
Application for Membership

Manufacturer

Company Name: ____________________________ ABN: __________________________

Trading/Business Name: ____________________________________________________
(If different from Company Name)

Site Address: ______________________________________________________________

________________________________________ Postcode: __________ Country:

Postal Address: _____________________________________________________________
(If different from Site Address)

Phone: ____________________________ Fax: ____________________________

Email: ____________________________ Website: ____________________________

State Operations: 

☐ NSW  ☐ VIC  ☐ QLD  ☐ SA  ☐ OTHER (OVERSEAS)

☐ TAS  ☐ WA  ☐ ACT  ☐ NT

No. of years trading: ____________________ years

Products Manufactured: 1. ☐ Residential  2. ☐ Aluminium Windows

☐ Commercial  ☐ Composite Windows

☐ Timber Windows  ☐ Other:

☐ uPVC Windows

NATA Tested in __________________________ by: ____________________________

(Please specify)

Annual Turnover Bracket: $ ________________ No. of Employees: ________________

(Please refer to Membership Fee Structure - Pg 11)

Window System Supplier(s): 1. __________________________ 2. __________________________

Glass Supplier: __________________________ Hardware Supplier: __________________________

Your company’s main point of contact to the AWA: __________________________

Your company rep’s email: __________________________ Your company’s rep’s position:

The following AWA Members support my application for membership:

Name: __________________________ Company: __________________________

Name: __________________________ Company: __________________________

I/we hereby apply for membership of the Australian Window Association Inc. and if accepted agree to abide by the rules of the Association.

Name: __________________________ Signature: __________________________

Position: __________________________ Date: __________________________

OFFICE USE ONLY

Agreement Received: __________________________ Proposed: __________________________

Executive Meeting: __________________________ Seconded: __________________________

M/Ship No.: __________________________ WERSM/Ships No.: __________________________

MFAnu-v2.2012
Membership Agreement
Manufacturer

Dear Madam,

I acknowledge the conditions of membership of the Australian Window Association Inc. in that my company agrees to:

- Commit to the principle of manufacturing products to the applicable Australian Standards
- Provide a 6 Year Guarantee on window products
- Provide in writing 12 months notice of resignation from the Association
- Abide by the Licence Agreement for AWA and WERS Trademarks
- Partake in the AWA Accreditation Program:
  - Supply to the Association NATA test results for each standard product being sold at the time of joining the Association. It is understood that the NATA test results will remain confidential.
  - Notify the Association of any changes or modifications to the submitted test results and/or provide test results for any new products by 1st July of each year.
- Label each fenestration product with the AWA certification label
- Submit AS 2047 compliance certificate for every manufactured job with AWA logo
- The WERS accredited rating authority will provide the WERS Administrator a copy of the report record of energy rated products for both generic and individually rated products as prepared by the independent rater
- Notify of any changes or modifications to an energy rated product at the time of change or modification
- Use only approved WERS Certificate (as provided by the WERS Administrator) when clarifying the energy performance of a product
- Follow the Complaint Investigation Procedure
- Submit to and cover costs of an annual compliance audit

Yours faithfully,

________________________________________
[Signature]

Name: ___________________________ Position: ___________________________

Company: ___________________________ Date: ___________________________
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**AS2047 RATINGS**

**Note:** Details shown in the "Product Details" should allow any product listed to be identified by reference to the company sales brochures or other available company material.

**Note:** If you would prefer, a copy can be emailed to you, please contact Jessica at the AWA on (02) 9498 2768 or admin@awa.org.au

(v1.2) 10/2011
Application for Membership

Company Name: ________________________________ ABN: __________________________
Trading/Business Name: ____________________________ (If different from Company Name)
Site Address: ___________________________________ Postcode: __________ Country: __________
Postal Address: ________________________________ (If different from Site Address)
Phone: ________________________________ Fax: ________________________________
Email: ________________________________ Website: ________________________________
State Operations: ☐ NSW ☐ VIC ☐ QLD ☐ SA ☐ OTHER (OVERSEAS)
☐ TAS ☐ WA ☐ ACT ☐ NT
(Please specify)
Products Manufactured: ___________________________________________________________________________________
Annual Turnover Bracket: $ __________________________ No. of Employees: __________
Supply product to: 1. _______________________________________________________________________________________
2. _______________________________________________________________________________________
3. _______________________________________________________________________________________
Your company’s point of contact to the AWA: ________________________________
Your company’s rep’s email: _________________ Your company’s rep’s position: _________________
The following AWA Members support my application for membership:
Name: ________________________________ Company: ________________________________
Name: ________________________________ Company: ________________________________
Name: ________________________________ Company: ________________________________
I/we hereby apply for membership of the Australian Window Association Inc. and if accepted agree to abide by the
rules of the Association.
Name: ________________________________ Signature: ________________________________
Position: ________________________________ Date: ________________________________

OFFICE USE ONLY

Agreement Received: ________________________________ Proposed: ________________________________
Executive Meeting: ________________________________ Seconded: ________________________________
M/Ship No.: ________________________________ WERSM/Ships No.: ________________________________

MFAsupp-v2.2012
Executive Director
Australian Window Association Inc.
71 Ridge Street
Gordon NSW 2072

Membership Agreement
Supplier

Dear Madam,

I acknowledge the conditions of membership of the Australian Window Association Inc. in that my company agrees to:

- ☐ Commit to the principle of manufacturing products to the applicable Australian Standards
- ☐ Provide a 6 Year Guarantee on window products
- ☐ Provide in writing 12 months notice of resignation from the Association
- ☐ Abide by the Licence Agreement for AWA Trademarks

Yours faithfully,

______________________________
[Signature]

Name: ___________________________ Position: ___________________________

Company: ___________________________ Date: ___________________________
Application for Membership

Professional/Service

Company Name: __________________________________________ ABN: __________________

Trading/Business Name: __________________________________________

(If different from Company Name)

Address: __________________________________________ Postcode: __________ Country: __________

Postal Address: __________________________________________

(If different from Site Address)

Phone: __________________ Fax: __________________

Email: __________________ Website: __________________

State Operations:   □ NSW       □ VIC       □ QLD       □ SA       □ OTHER (OVERSEAS)

□ TAS       □ WA       □ ACT       □ NT

(Please specify)

No. of years trading: ____________ years

Business Type: __________________

Annual Turnover Bracket: $ __________________________ No. of Employees: __________________

Supply product to:

1. __________________________________________

2. __________________________________________

3. __________________________________________

Your company’s person of contact to the AWA: __________________

Your company’s rep’s position: __________________

The following AWA Members support my application for membership:

Name: __________________________________________ Company: __________________

Name: __________________________________________ Company: __________________

I/we hereby apply for membership of the Australian Window Association Inc. and if accepted agree to abide by the rules of the Association.

Name: __________________ Signature: __________________

Position: __________________ Date: __________________

OFFICE USE ONLY

Agreement Received: __________________ Proposed: __________________

Executive Meeting: __________________ Seconded: __________________

M/Ship No.: __________________ WERSM/Ships No.: __________________

MFAprof-v2.2012
Dear Madam,

I acknowledge the conditions of membership of the Australian Window Association Inc. in that my company agrees to:

☐ Provide in writing 12 months notice of resignation from the Association
☐ Abide by the Licence Agreement for AWA Trademarks

Yours faithfully,

[Signature]

______________________________
Name: __________________________ Position: __________________________

Company: __________________________ Date: __________________________

OFFICE USE ONLY

Agreement Received: __________________________ Proposed: __________________________
Executive Meeting: __________________________ Seconded: __________________________
M/Ship No.: __________________________ WERSM/Ship No.: __________________________

Australian Window Association
a: 71 Ridge Street Gordon 2072 NSW  p: 02 9498 2768  f: 02 9498 3816
info@awa.org.au  www.awa.org.au